

HOLY FAMILY PEER MINISTRY

Application Procedures

Please read over all the following procedures for your Holy Family Peer Ministry application. Please note the requirements, application form, and the due date. Applications must be submitted on or before the due date.

1. Read over the information and prayerfully consider your call to serve as a Peer Minister.
2. In your discernment, consider in which areas you can best use your gifts.
3. Discuss the commitment with your parents.
4. Fill out the **Volunteer Application Form** as completely as possible including **parent contact information** and **signature** on release.
5. Carefully read over the **Covenant Lifestyle Agreement**. Sign it if you are willing to adhere to it.
6. Understand that for the duration of the COVID-19 pandemic, Peer Ministry could look very different. Holy Family's religious education classes could be fully or partially online in the Fall - depending on Archdiocesan guidelines at that time. Details will be forthcoming.
7. Turn this completed application into the Teen Faith office **no later than July 15, 2020**. You can print this form out and turn it in physically to the office when possible, or scan it's full contents and send it in an email to Grant Guthrie at gguthrie@holyfamilyparish.org.
 - There is also an electronic form of this document available that can be completed entirely and submitted online. This e-form version is available on Holy Family's Peer Ministry [web-page](#).

Name: _____

If you would like to co-lead with another peer, please indicate his/her name below.

1. _____ 2. _____

If you would like to request a particular catechist to serve with, please indicate below.

1. _____ 2. _____

We will do our best to accommodate your request, but placement will ultimately be decided by Teen Faith. Remember you are called to serve not to be served.

Holy Family Vision Statement

Holy Family Catholic Community invites all to new life in Christ. Our response to God's call is evident through full, conscious, and active participation in our community.

Holy Family Mission Statement







To engage all in sacramental life through vibrant worship, life-long learning and passionate community.

Core Values

Animated by our faith in God to evangelize, we live the following core values: integrity, excellence, unity, service and justice.

Holy Family Peer Ministry

Covenant/Lifestyle Agreement

-  I commit myself to respect and follow my adult leaders and to serve on the team in the manner they request of me.
-  As a member of Holy Family's Peer Ministry, I will help build our community by being consistent in attendance and by treating the other team members as I would like to be treated.
-  I commit myself to serving others, remembering that what I do should bring greater glory to God and not to myself.
-  As a follower of Jesus, I must lead by example. I commit myself to a lifestyle that will be a model to my peers.
-  I understand that as a small group peer minister, the success of my small group depends on my commitment and regular attendance at small group sessions (18 Sundays per year, leadership trainings, retreats and service outings with my group, and additional planning meetings as scheduled with my adult leaders. Additionally, it is important that I receive and follow up with communication from my adult leaders, and that I inform the Teen Faith office if any of my contact information (email, cell phone) changes.
-  I recognize that I am here to serve others and not to be served. I will respectfully accept the assignment I am given by the Office of Teen Faith in order to serve the youth of Holy Family.

Signature: _____ Date: _____



Tell Us About Yourself...

YOUR Name		YOUR date of birth	
Address		City, State, Zip	
Home Phone		Family email	
YOUR cell #		YOUR email	
Name of School you Attend _____		Circle Grade 7 8 9 10 11 12 (2020-2021 year)	
Have you received the Sacrament of Confirmation? Yes _____ No _____ If Yes...in which grade were you confirmed? _____			
When (year)? _____ Name of Parish _____			
Mother's Name		Father's Name	
Mother's Cell #		Father's Cell #	
Mother's Work #		Father's Work #	
Please list any allergies, medical conditions or anything else we should be aware of: _____ _____			
Emergency Contact 1 Name:		Phone #	
Emergency Contact 2 Name:		Phone #	
Physician's Name:		Phone#	

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PEER Application for Ministry

Partners in Faith...Working Together

We (I) give permission for my child, to attend and participate in Holy Family events, on and off campus, as sponsored by Holy Family Parish during 2018-19.

We (I) request that Holy Family allow my child to participate in its 2020-2021 Faith Programs. I hereby release and indemnify Holy Family Parish, its staff and volunteers and the Catholic Bishop of Chicago, a corporation sole, from any and all liability arising from claims of any kind or nature whatsoever from my child's participation in this event. In the event the undersigned or the noted physician cannot be reached, and in the judgment of a responsible person or appropriate staff member, there is a necessity for immediate examination and/or treatment of the registered child, I hereby authorize any of the aforesaid personnel to obtain such medical service.

Holy Family staff/volunteers may photograph or videotape your child(ren) during Family and Teen Faith programs / activities to be used in Parish publications and media.

Signature of Parent/Guardian _____ Date _____

Name of Insurance Co. _____ Policy # _____

Code of Conduct for Church Personnel

As someone who ministers to young people and/or vulnerable adults, I will maintain a professional role and be mindful of the trust and power I possess as a minister to young people and vulnerable adults.

To achieve this, ***I WILL NOT:***

- Touch a minor or vulnerable adult in a sexual way or other inappropriate manner. □ Be alone with a minor or vulnerable adult in a residence, rectory, sleeping facility, or any □ other closed room.
- Share a bed with a minor or vulnerable adult.
- Take an overnight trip alone with a minor or vulnerable adult.
- Acquire, possess or distribute pornographic images of minors under the age of 18. □ Introduce sexually explicit or pornographic topics, vocabulary, music, recordings, films, □ games, websites, computer software or entertainment to a minor or vulnerable adult.
- Provide alcohol, cigarettes or controlled substances to a minor or vulnerable adult.
- Use, possess, or be under the influence of illegal drugs.
- Use alcohol when engaged in ministering to a minor or vulnerable adult.
- Engage in physical discipline for behavior management of minors or vulnerable adults.
- Humiliate, ridicule, bully, or degrade another person.

Measures to Aid Observance of the Code of Conduct

To help me keep the promises in the Code, ***I WILL:***

- Report any suspected child abuse or abuse of a vulnerable adult to the proper authorities.
Avoid physical contact when alone with a minor or vulnerable adult. Physical contact with minors or vulnerable adults can be misconstrued, especially in private settings.
- Avoid overnight stays with a minor or vulnerable adult unless there is another adult present in a supervisory role.
- Avoid providing overnight accommodations for minors or vulnerable adults in private residences or rectories.
- Avoid driving alone in a vehicle with a minor or vulnerable adult.
- Have more than 1 child and at least 2 adults present when using one's own home for youth

Practical Suggestions

These are some practical suggestions for identifying permissible and impermissible conduct.

Conduct that May Be Permissible

Appropriate affection between Church personnel and minors and vulnerable adults constitutes a positive part of Church life and ministry. Nonetheless, any touching can be misunderstood and must be considered with great discretion. Depending on the circumstances, the following forms of affection are customarily (but not always) regarded as appropriate.

- Verbal praise
- Handshakes
- “High-fives”
- Pats on the shoulder or back
- Hugs (brief)
- Holding hands while walking with small children
- Sitting beside small children
- Kneeling or bending down for hugs from small children
- Holding hands during prayer
- Pats on the head when culturally appropriate

Conduct that *is Not* Permissible

Some forms of physical affection have been used by adults to initiate inappropriate contact with minors. In order to maintain the safest possible environment for minors and vulnerable adults, the following are examples of affection that are ***NOT TO BE USED***:

- Inappropriate or lengthy embraces
- Kisses on the mouth
- Holding minors over four years old on the lap
- Touching buttocks, chest, legs or genital areas
- Showing affection in isolated areas such as bedrooms, closets, staff-only areas or other private rooms
- Wrestling or tickling minors or vulnerable adults
- Piggyback rides
- Any type of massage given by minor to adult, or by adult to minor.
- Any form of unwanted affection
- Compliments that relate to physique or body development

Code of Conduct Acknowledgement Form

Employees and Volunteers

Parish/School/Agency _____

Date _____

I have received a copy of the ***Code of Conduct for Church Personnel***. I have read and understand this Code of Conduct, and I agree to abide by it. I have also read and understand the "Measures to Aid Observance of the Code of Conduct" and the "Practical Suggestions" and will employ them to help me observe the code of conduct. A violation of this code can result in disciplinary action, up to and including termination and/or removal from ministry.

Print Name _____

Signature _____

The signed Code of Conduct Acknowledgement Form shall be kept in employee personnel files at the agency/parish/school or in a general volunteer file at the agency/parish/school. Please return this completed form to the site where you are an employee or volunteer.